

Minutes of Meeting
Board of Directors
Parker Water Supply Corporation
December 20, 2018

On the 20th day of December, 2018, the Board of Directors of Parker Water Supply Corporation ("Corporation") met at the office of the Corporation at 7001 C.R. 1200; Cleburne, Texas with the following Directors present:

David R. Kercheval, Don Goates, Harry Shaffer, Don Rice, Brent Harris

Also present were Marilyn Duncan, associate of the Corporation; as well as Marie McPherson, April Conaway and Christial Martin, members of Parker WSC and the Corporation Attorney, Henry Moore.

The meeting was called to order at 7:01p.m. with a roll call taken by David Kercheval. A quorum was determined to exist.

Consent Agenda

After a brief discussion, Brent Harris made and Don Goates seconded motion to accept November 15, 2018 Minutes as presented. Motion passed. The Directors considered the Treasurer's Report presented by Mr. Shaffer. A motion to approve the Treasurer's Report was made by Harry Shaffer and seconded by Don Goates. The motion was adopted by voice vote.

The Directors considered, discussed and acted upon the October Overtime Report. David Kercheval explained that Marilyn had several hours accumulated because Carolynn Scott was unable to work due to medical issues and Brad was tied up reading meters so she had to work through her lunch period. Don Goates pointed out an error related to Brad Hammond's Sick Leave. A motion to approve the overtime report as corrected was made by Don Goates and seconded by Harry Shaffer. The motion passed.

Due to some problems with her printer while preparing invoices and a related issue with the ledger, Marilyn Duncan asked and was granted approval to postpone her Office Manager's Report until January meeting.

Regular Agenda

The first item for consideration under the Regular Agenda dealt with Marie McPherson requesting an update on her request to get approval for a letter acknowledging water could be provided for approximately 13 meters on property she plans to sell for future development.

Mrs. McPherson gave the Board a plat identifying the lots. She asked for assistance understanding the additional information and forms required. Don Goates and Henry Moore both agreed to answer her questions after the meeting and provide her with all necessary paperwork from Parker WSC. Don also agreed to help her with the paperwork the next day.

Don Rice made and Brent Harris seconded the motion to provide her a letter confirming Parker WSC could provide water after she completed the appropriate requirements. David Kercheval directed Henry Moore to prepare a letter for his signature similar to what the Board provided to John Hardee in a similar situation. The letter would be signed when all requirements had been met. Motion passed.

Item 2 dealt with a request by April Conaway concerning a leak and high water bill. After a series of questions and discussion including the fact that Mrs. Conaway had already made over a thousand dollars toward the debt, Don Rice made and Brent Harris seconded a motion to cut the one time high charge in half and allow Mrs. Conaway to pay the balance out per the Board's existing payout policy providing she kept her future monthly bill current. The motion passed with Harry Shaffer being the single nay vote.

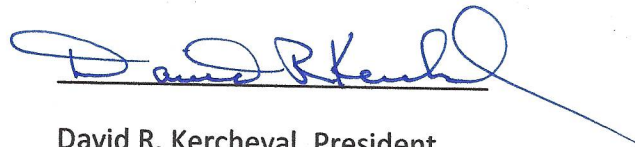
Item 3 related to a reading on Christial Martin's water meter that despite a substantial amount of time trying to determine its origin, Parker WSC could not explain. After discussing it with Mrs. Martin and hearing from James Lyles about possible leaks as well as changing out the meter, Don Rice made and Don Goates seconded a motion to eliminate the unusual charge and any related late charges from her account. The motion passed by a voice vote.

Item 4 dealt with presentation, discussion and taking action on the 2019 proposed budget. David Kercheval explained method of creating new budget based on 2018 revenue and expenses as well as changes that had occurred during 2018 and expected projects and expenses in 2019. Harry Shaffer made and Brent Harris seconded motion to approve the motion as presented. Motion passed.

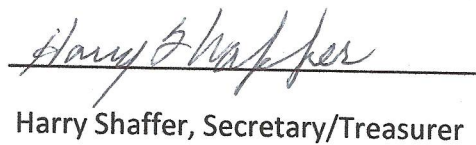
Item 5 dealt with recommendation by Don Goates to approve a 3% cost of living raise for the two full time employees beginning in April. After a light discussion Don Goates made and Harry Shaffer seconded motion to approve Item 4 as recommended. Motion passed.

Item 6 was simply a reminder to the Board of upcoming days the office would be closed on Christmas Eve, Christmas and New Years Day.

There being no further business, Harry Shaffer made and Brent Harris seconded a successful motion to adjourn at 7:21

A handwritten signature in blue ink, appearing to read "David R. Kercheval", is written over a horizontal line. The signature is stylized with a large initial "D" and a long, sweeping underline that extends to the right.

David R. Kercheval, President

A handwritten signature in blue ink, appearing to read "Harry Shaffer", is written over a horizontal line. The signature is cursive and compact, with the name clearly legible.

Harry Shaffer, Secretary/Treasurer