

## **Minutes of Meeting**

### **Parker Water Supply Corporation**

**October 15, 2020**

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On the 15th day of October 2020, the Board of Directors of Parker Water Supply Corporation ("Corporation") held a Director's Meeting at the office of the Corporation at 7001 C.R. 1200 Cleburne, Texas with the following Directors present:

Harry Shaffer, President  
Brent Harris, Vice President  
Don Rice, Secretary/Treasurer  
Janice Linville  
Stan McVey

James Lyles, General Manager  
Sherry Reeves  
Marilyn Duncan Office Manager

The meeting was called to order at 7:05 p.m. by Harry Shaffer, President.

#### **Consent Agenda**

Board Member Stan McVey made a motion, seconded by Brent Harris to accept the September, 2020 Minutes and September 2020 Treasury Report (with corrections) on Item's 2 and 5. Brent Harris, Harry Shaffer, Stan McVey, Janice Linville, Don Rice All Ayes Motion Passed.

#### **Regular Agenda**

Item 1 Dealt with the Office Manager's Report 255 Customers paid with Credit Card on line in September. Total amount paid was \$23,880.81. Customers paid with Credit Card in office. Total amount paid was \$7,940.93. We were charged a fee of \$177.22. We had 499 customers pay Care flite and we mailed a check to Care flite for \$504.00

Item 2 Dealt with the General Manager's Report. He discussed Files Valley Billing, talked about TCEQ Audit, Discussed Company Trucks now have ID numbers, Talked about a Complaint against Parker Water Supply Corp.

Item 3. Dealt with Rate Study for Parker Water Supply Corp. TRWA circuit rider James Smith is going to help us with a rate study proposal for no cost.

Item 4 Discuss and vote on Item #4, Don Rice discussed on Community Relations. Don Rice wants to make Jax Mascot of Parker Water Supply. Don Rice made a Motion and Stan McVey second. Harry Shaffer, Brent Harris and Janice Linville voted Nay and Don Rice and Stan McVey voted Ayes. Motion Failed.

Item 5 Discuss and vote on ordering Calendar's. Brent Harris made a Motion to order 400 Calendar's Janice Linville Second. All Ayes

Item 6 Discussed James Lyles signing Company Checks. Harry Shaffer want's us to called the Attorney to see if James can do it or not. No Action taken.

Item 7 Discuss Leak Adjustment Policy. No Action taken.

Item 8 Discuss, Review Proposal Budget. Director's will review and talk about it at the November Meeting. No action taken.

Item 9 Discussed taking credit cards over phone. Director's decided to put toll free number on Water Bills. All Ayes

Item 10 Discuss and vote on Terminating Customers that are not paying their water bills. Motion made by Brent Harris Second by Stan McVey. All Ayes

Item 11 Discussed Audio System as of now we have 2 quotes, but not what we are looking for. We will continue to get a few more bids.

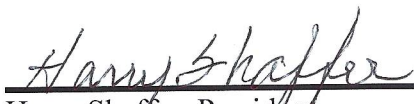
Item 12 Dealt with Closed Session under provisions of Texas Government Code Section 551.074 (Personnel Matters). Board went into Closed session at 8:30 P.M. returned at 10:15 P.M.

Item 13 Discussed, Board Member Janice Linville made a motion to change employee alignment and having employee's answer to the Board Members. Board President Harry Shaffer refused to allow this motion because of Open Meeting Act rules.

Item 14 Harry Shaffer asks if there was anything that was to be put on the Agenda for next Board Meeting. There was none at this time.

Item 15 Harry Shaffer announced our next meeting will be November 19, 2020

Item 16 Motion made by Brent Harris to Adjourn at 10.25. Second by Stan McVey.

  
Harry Shaffer, President

  
Don Rice, Secretary/Treasurer